



PRÓ-REITORIA DE PÓS-GRADUAÇÃO UNIVERSIDADE FEDERAL DO ABC

Postgraduate Program in Neuroscience and Cognition (PPGNC)

Edital 003/2012

Selection Process for Master in Neuroscience and Cognition 2012.3 (year / quadrimester)

The Postgraduate Program in Neuroscience and Cognition (PPGNC) at the Federal University of ABC (UFABC) announces the opening of the registration for the selection of candidates for admission to the Master Degree "*stricto sensu*", and establishes standards and procedures for the selection process.

1. GENERAL DISPOSITIONS

1.1. To register for the selection process, applicants must provide evidence, at the time of application, of a university degree in any field of knowledge. Exceptionally, they can present evidence that completion of a university degree will be achieved by the date of enrollment in the course, and submit the course conclusion certificate upon enrollment.

1.2. Selection and classification are based on steps which may be made in person or remotely (stages I, II and III). The selection procedures will be held solely and exclusively in Portuguese or English, as determined by the candidate on the registration form. The steps of this process include:

I. Test of knowledge on neuroscience and cognition*

II. Test of English proficiency;

III. Interview about CV, research intentions and certificates;

IV. Analysis of curriculum, academic grades and recommendation letters**;

* *a bibliography will be made available on the program website*

** *the candidate does not participate in this stage.*

1.3. The candidate who, in the registration form, opts for the test without attending in person is responsible for the availability of a computer capable of running videoconfer-

PRÓ-REITORIA DE PÓS-GRADUAÇÃO UNIVERSIDADE FEDERAL DO ABC

ence software, preferably Skype, as specified at time of registration, a webcam and a broadband Internet connection.

1.4. The minimum passing grade on the partial evaluations is 6.0 (six). The minimum passing grade on the final average is 7.0 (seven). The following proportions are applied:

Test of knowledge on neuroscience and cognition (weight 2)

English proficiency (weight 0)

Interview (weight 1)

Analysis of curriculum, academic records and recommendation letters (weight 2)

The final result is obtained by weighted average of the partial scores.

1.5. While the acceptance by a supervisor is not necessary at the moment of registration, the final approval depends upon the availability of supervisors in the intended line of research. The Selection Committee is responsible for this evaluation.

1.6. There is no registration fee for this selection process.

1.7. The selection process will be coordinated by the Selection Committee.

2. SCHEDULE

2.1 The time schedule for application, selection and start of the classes for the first quarter of 2012 is presented below.

Deadline for registration: June 4 to July 6, 2012

Disclosure of approved applications: July 10, 2012

Test of knowledge on neuroscience and cognition: July, 13, 2012

English proficiency test: July 13, 2012

Interview: July 20-23, 2012

PRÓ-REITORIA DE PÓS-GRADUAÇÃO UNIVERSIDADE FEDERAL DO ABC

Analysis of curriculum, academic records and recommendation letters: July 10-23, 2012

Disclosure of final results: July 24, 2012

Enrollment: September 10 to September 14, 2012

Adjustment of enrollment: September 17 to September 19, 2012

Approval of enrollment: September 20-21, 2012

Classes start: September 17, 2012

3. VACANCIES

3.1 Ten (10) vacancies are available. The exact number of vacancies may be altered depending upon the availability of eligible candidates.

4. REGISTRATION

To register for the selection process, the applicant must submit the following documents:

I. Application form, duly completed, according to the document in the program website;
II. Copy of CPF and RG; RNE, in the case of foreign applicant (in case the applicant does not possess an RNE identification, a copy of the passport will be accepted for registration);

III. Copy of academic grade record;

IV. Updated resumé;

V. Optionally, up to two letters of recommendation; instructions are available on the program website;

VI. In case of request for waiving of the English proficiency test, certificate of justification.

The cited documents should be sent in digital format in a single compressed file (.zip or similar), using document file names clarifying the contents, to the e-mail

PRÓ-REITORIA DE PÓS-GRADUAÇÃO UNIVERSIDADE FEDERAL DO ABC

ppgnc.selecao@ufabc.edu.br. The subject line should be "Master selection process: registration " followed by the full name of the candidate.

5. EVALUATION PROCESS

5.1. Selection Criteria:

The selection process for the Postgraduate course in Neuroscience and Cognition (PPGNC) is prepared and conducted by the Selection Committee composed of program faculty members. The selection criteria and classification are based on:

5.1.1. Test of knowledge on neuroscience and cognition. Based on bibliography that will be made available on the program website.

5.1.2. English proficiency test: The test will be applied in the premises of the UFABC. If the applicant has an accepted certificate of English proficiency, he/she must present it with the application documents, dated maximally 5 (five) years before the date of registration, or alternatively a proof of birth in English-speaking country and Portuguese proficiency. As proof of English proficiency, the following certificates will be accepted:

- GRE General Exam (with minimum score of 450 Verbal);
- TOEFL (*Test of English as a Foreign Language*) with minimum score of 80 points is performed over the Internet (iBT), and of 213 points on computer (CBT) or 550 points on paper (PBT);
- IELTS (*International English Language Test*), with a minimum of 6.5 points.

Applicants who prove residence in an English-speaking country for at least 1 (one) year do not need to present a certificate of proficiency. Candidates that concluded graduation or post-graduation courses, entirely taught and evaluated in English, with a duration of at least 1 (one) year do not need to present a certificate of proficiency.

5.1.3. The interview aims to clarify any questions regarding documentation submitted by the candidate, as well as motivation and general skills. The interview will be based

PRÓ-REITORIA DE PÓS-GRADUAÇÃO UNIVERSIDADE FEDERAL DO ABC

on the analysis of the curriculum submitted upon registration, and considering the following items:

- Academic titles;
- Scientific production: articles in scientific journals, book chapters, abstracts in conference proceedings, presentations at scientific or academic meetings and participation in scientific events, registered software and patents;
- Courses and complementary activities related to the theme of the PPGNC;
- Work experience in areas related to the PPGNC.

5.1.4. The analysis of curriculum, academic records and recommendation letters will be held in closed session in which only members of the selection committee will participate. It is suggested that candidates register in the Lattes system and that the CV follows the formatting as produced by Lattes (<http://lattes.cnpq.br/english/index.htm>). The evaluation of scientific productivity will be based on CAPES criteria. Candidates should provide copies of certificates of items in the CV. Failure to submit evidentiary documentation for items presented in the curriculum at the time of registration will result in the corresponding item being considered as missing and unscored. The optional recommendation letters should be sent directly to ppgnc.selecao@ufabc.edu.br by the person recommending the candidate, preferably through a professional or institutional email account. The subject line should be "Master recommendation " followed by the full name of the candidate.

6. CRITERIA FOR CLASSIFICATION

Candidates in the selection process will be automatically disqualified and excluded, losing the right to appeal, if they:

- I. make false statements or submit false documents in any of the stages of selection;
- II. do not submit all documentation required under the terms and conditions set forth in this notice;
- III. do not present themselves for the interview at the specified date, time and location.

PRÓ-REITORIA DE PÓS-GRADUAÇÃO UNIVERSIDADE FEDERAL DO ABC

It is the responsibility of the applicant to monitor the publication of all acts, notices and communications related to the process disclosed in the official webpage of the Universidade Federal do ABC and on the website of the PPGNC.

7. FINAL RESULT

The final classification, in order of priority for allocation of scholarships, will be published on the internet site of the PPGNC. The applicant may request a review or appeal of any stage of the competition in the selection process not later than 48 hours after the publication of the results on the site; to do so, the applicant should send the request via e-mail to: ppgnc.selecao@ufabc.edu.br.

8. ENROLLMENT

Selected candidates should enroll in the Graduate Office, located on the campus of St. André - Universidade Federal do ABC - Block B, 8th floor, at specified date. The complete list of documents required for enrollment is available at the UFABC post-graduation website.

9. SCHOLARSHIPS

Students applying for scholarships and indicating the possibility of exclusive dedication to the course (both on the registration form) compete for scholarships administered by the coordination of the course, provided by agencies. The scholarships will be allocated as available and in accordance with the classification of the candidates. Disclosure of the list of students awarded scholarships is scheduled to occur at the same time as the release of the list of students who passed in the selection process.

10. FINAL DISPOSITIONS



PRÓ-REITORIA DE PÓS-GRADUAÇÃO UNIVERSIDADE FEDERAL DO ABC

10.1. Enrollment implies acceptance of the selection rules contained in this announcement and prior knowledge of the Regulations of the Graduate UFABC (ProPG).

10.2. The candidate who requests an appeal of any of the terms should do so at the time of registration, providing, in writing, the reasons for this in the cover letter. Not doing so at this moment will cancel the right to challenge the terms.

10.3. It is the responsibility of the applicant to monitor the publication of all acts, notices and communications regarding this process, primarily through the portal of the program.

10.4. The Coordination of the course is not responsible for requests not received within the stipulated time for reasons that do not depend on the UFABC.

10.5. Cases not covered and not foreseen in this document will be judged by the Coordination of the PPGNC.